

# DIRECT DEPOSIT AUTHORIZATION

This form can be used to authorize your employer, retirement and pension funds, or any other depositing agencies to deposit directly into your Credit Union account. Use one form for each Direct Deposit, make copies as needed.

## Notification of Direct Deposit Authorization Change

Employer Name:

Address:

City, State, Zip:

Phone Number:

Employee ID:

(if applicable)

Effective immediately, please deposit the net amount of my paycheck to my **BCU** account. I authorize (name of depositor)  to automatically deposit funds into the account(s) below.

Below, please indicate the BCU accounts to which you would like to deposit. Be sure to include your account number, the ABA/Routing Number is provided. You may also attach a voided check to this form from your new BCU account.

Net amount to **Checkings**

Account#  
(MICR)

ABA/Routing #

Net amount to **Savings**

Account#  
(MICR)

ABA/Routing #

Signature:

Date:

Name:

Address:

City, State, Zip:

Phone Number:

**Direct Deposit gives you quicker access to your funds, greater security, and a reduced risk of fraud due to loss or theft of a check.**

### Three Easy Steps:

- 1 Fill out this form. The form contains interactive fields for convenience. You may also print the form and fill it out.
- 2 Enter your new Credit Union account number(s). You can also attach a voided check to confirm your new account number.
- 3 Submit this form to your employer or any other agency that deposits directly to your bank account.

### Direct Deposit checklist:

- Employee Payroll
- Investment Income
- Pension/Retirement Income
- Social Security Administration\*
- Other

\*You may be required to contact the Social Security Administration directly. Phone (800) 772-1213.